



## TOWN OF WEST HARTFORD

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WEST HARTFORD, CONNECTICUT 06107  
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[www.westhartfordct.gov](http://www.westhartfordct.gov)

### Memo

To: Town Council  
From: Matt Hart, Town Manager  
CC: Town Employees  
Date: February 13, 2018  
Re: Town Manager's Report

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Below please find my report concerning various items of interest to the Town Council, the staff, and the community:

### Council Business & Meetings

- Feb. 14 at 8:00 AM (Rm 312) - Finance Budget and Personnel Meeting
- Feb. 20 at 7:00 PM - (Elmwood Community Center) All Sports Council
- Feb. 20 at 10 AM (Elmwood Senior Center) - Senior Citizens Advisory Council
- Feb. 21 at 7:00 PM (Rm 314) - Board of Education meeting
- Feb. 27 at 6:30 PM (Rm 312) - Special Services District
- Feb. 27 at 7:00 AM (Rm 314) - Community Planning and Physical Services Committee

### Staff Reports

- *UConn Survey & Community Visioning forum* - Over 2200 people responded to a 13-question opinion survey on the future use of the West Hartford UConn property. The survey closes February 16 so there is still time to share your thoughts. Of the 2200 respondents, nearly 500 people expressed interest in attending a community visioning forum later this month. To accommodate as many participants as possible, the Town's Planning Office has rescheduled the forum to Wednesday, February 28 and changed the format. There will be three, identical 90-minute sessions held at 4:00 PM, 6:00 PM and 8:00 PM in the town hall auditorium. The public is invited to sign-up for one of these session by going to: <http://bit.ly/UConnForum>.

At the forum, a wide variety of topics will be reviewed including the Town's role in the property to date, a review of the existing conditions, and redevelopment impact assessments. There will be link to the presentation posted on the town's web site after the forum. In addition, a future meeting will be held in March. If you have questions, please call the Town Planner's Office at 860-561-7555.

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting, should contact West Hartford's ADA Coordinator Suzanne Oslander as soon as possible but no less than 7 days beforehand. She can be reached at (860) 561-7580 or [SuzanneO@WestHartfordCT.gov](mailto:SuzanneO@WestHartfordCT.gov).

- *Police Chief recruitment* – The recruitment for the next police chief began on January 23. The position has been marketed to the International Association of Chiefs of Police, Connecticut Chiefs of Police, Connecticut Conference of Municipalities, International City/County Managers Association, FBI National Academy Associates, Inc., National Minority Update, National Association of Women in Law Enforcement Executives, job recruitment web sites, the town's web site, local news media and social media. The deadline for applications is February 16. To date, we have received 23 applications from candidates.

After this week, all applicants will be reviewed and a determination made as to which candidates will be advancing in the process. Human Resource Director Rick Ledwith and Town Manager Matt Hart will be participating in that stage.

- *Flu Immunization Clinic* – The West Hartford-Bloomfield Health District in collaboration with West Hartford Public Schools held a flu shot clinic on Saturday, February 3, at the West Hartford Town Hall Auditorium, in which 250 persons were immunized. The ratio was two adults to one child. Most people were from West Hartford, but overall the Health District vaccinated people from 10 towns. The best defense against the flu is a flu shot. If anyone would like to be vaccinated, they can call the Health District office at 860-561-7900 to make an appointment.
- *Public Notice on Eversource Tree Trimming* - Eversource has provided the Town with a list of streets that are scheduled for vegetation maintenance work on the electric transmission right-of-way. To view the list of streets, go to [www.WestHartfordCT.gov/PublicWorks](http://www.WestHartfordCT.gov/PublicWorks).

The planned maintenance will involve the side pruning and selective removal of hazardous trees that are located along or just beyond the Right-of-Way edge. All planned work in the Right-of-Way will be reviewed in advance by the Town and all tree removals beyond the limits of the Right-of-Way easement will be discussed with the property owners prior to the performance of the work.

- *Bicycle Friendly Community* - Today is the deadline for the League of American Bicyclists application for Bicycle Friendly Community. We received the Bronze Level recognition in 2014 and are seeking the Silver level designation. The Bicycle Friendly Community program provides a roadmap to improve conditions for bicycling and gives guidance to make a community's vision for a better, more bike-friendly community a reality.
- *Public Works' Winter Reminder* - It is important for property owners to consider people with disabilities or individuals who may use mobility devices to navigate town sidewalks and pedestrian routes as they are clearing snow and ice. The entire width of the sidewalks and curb ramps must be cleared to ensure people can traverse without obstacles. In addition, business owners must remove snow entirely from accessible parking spaces and their adjacent access aisle. To report a snow clearing violation, please call the West Hartford Police Department at 860-523-5203.

### **Outside Agencies**

- *Safety and Operational Improvements on I-84* - The Department of Transportation (DOT) invites the community to a Public Information Meeting on the safety and operational improvements on I-84 in West Hartford, on Wednesday, February 14 at the Town Hall Auditorium.

An open forum for individual discussions with DOT officials will begin at 6:30PM. A formal presentation will start at 7:00 PM. Residents, commuters, business owners, and other interested individuals are encouraged to take advantage of this opportunity to learn about and discuss the proposed project.

- *Community Development Block Grant Program (CDBG) public hearings* - It is anticipated that the U.S. Department of Housing and Urban Development will be allocating approximately \$875,000 in Community Development Block Grant funds to the Town of West Hartford in the FY 2018-2019 budget. CDBG activities must provide a benefit principally to low-moderate income persons.

Two public hearings are scheduled during which interested parties can learn more about West Hartford's CDBG programs and make public comment. The hearings will be held on Tuesday, February 27, 6:00-7:00 PM, at Elmwood Community Center, Room 110, 1066 New Britain Avenue; and Wednesday, February 28, 5:00-6:00 PM, Town Hall, Room 217, 50 South Main Street.

## Upcoming Events & Announcements

- *Ice Cream Social & Fundraiser for the Conard High School Musical* - Rehearsals are in full swing at Conard High School for this year's production of "Urinetown the Musical." Join the cast and crew at 6:30 PM on Wednesday, February 14, in the Conard High School auditorium, for a sneak preview of select musical numbers from the show. Then enjoy an Ice Cream Social at 7:00 PM in the cafeteria. Tickets are \$5 at the door.

Performances of *Urinetown* begin on Friday, March 9. Tickets for performances will be available for purchase beginning February 21 at:  
[www.ConardHighSchoolMusical.com](http://www.ConardHighSchoolMusical.com)

- *Winter Wine Dinner* - On Thursday, February 22, at 6:30 p.m., Metro Bis will host a pop-up restaurant at the Noah Webster House. The evening will feature five courses of food, each paired with a wine specifically chosen to enhance the culinary experience. All proceeds benefit the Noah Webster House & West Hartford Historical Society. Tickets are \$100, and the price includes all food and drink during the evening. Tickets are on sale at [NoahWebster.Yapsody.com](http://NoahWebster.Yapsody.com).
- *5th Annual Taste of Elmwood* - The 5th Annual Taste of Elmwood will take place on Wednesday, February 21 at 5:00-7:30 PM in the beautiful lobby of Corporate Center West, 433 South Main Street. Taste the culinary favorites offered by Café Louise, Chick-fil-A, Classic Cakes, Corner Pug, Fernwood Restaurant, Goldberg's, KT Bakery, and Sliders. Tickets are \$30 when you buy 2-3 tickets; \$25 each for 4 or more; \$40 for singles and at the door. The event supports The Elmwood Business Association. Go to [We-Ha.com/Store](http://We-Ha.com/Store) to purchase tickets.
- *Fifth Annual Take 5 All Access Party* - West Hartford Community Television will hold its fifth annual Take 5 All Access Party on Friday, March 2 at 7:00 PM at the Pond House Café. The event features food, cocktails, and entertainment, as well as an exciting silent auction items. Every penny raised at this event will support West Hartford Community Television. This year the station hopes to raise \$22,000 to replace its server that keeps the channel up and running. Tickets are \$50 in advance and \$60 at the door. Consider being a sponsor with a donation ranging from \$275 to \$5000. Go to [www.WHCTV.org](http://www.WHCTV.org) to register and learn more.
- *60th Anniversary of Hall High's Pops 'n Jazz* - Hall High School's 60th anniversary production of Pops 'n Jazz features its acclaimed jazz bands, dancers, actors, and singers. The show opens on March 9, with additional performances on March 10, 15, 16, and 17 at 7:30 PM. Guest artists performing this year come from Hall's very own alumni that have made it in the music industry! Tickets are \$18 for adults and \$15 for students and are now available online at <http://HallHighJazz.tix.com>.

- *The Rotary Club of West Hartford's Vines of March* - The Rotary Club of West Hartford will hold its 7<sup>th</sup> Annual Wine Tasting & Auction "Vines of March," on Saturday, March 10, 7:00-10:30 PM at the University of Saint Joseph. Spend the night tasting an array of red and white wines, noshing on samples from several of West Hartford's finest restaurants, winning fantastic prizes, and doing good. Tickets are \$60 per person. Go to [www.WestHartfordRotary.org](http://www.WestHartfordRotary.org). Proceeds benefit the Rotary Club's charitable projects.